



CBO DISPATCH

The “B” means *BUSINESS*

CBO Dispatch No.: NGA 16-007

Issue Date: February 26, 2016

CBO's March Training Calendar



To facilitate your training needs, the Central Business Office (CBO) would like to provide you with the training calendar for the month of March 2016 to help you plan and schedule accordingly. CBO will be conducting the following training exclusively for contract providers in March:

- 🔗 Financial Screening

Use the attached calendar to arrange your schedule to help you plan ahead to attend the training. Each training will be announced in a separate CBO Dispatch that includes a registration form. *Registration requests faxed to CBO prior to the publication of the Training Dispatch will not be accepted nor saved.*

RSVP as soon as possible after receiving the Training Dispatch.

Seating for all trainings is limited to **30** per session.

Other important information:

- ✓ Arrive 30 minutes prior to your training.
- ✓ You will not be admitted without your confirmed registration in hand.
- ✓ Only one (1) name per registration form will be accepted.
- ✓ Registration requests will be denied if you have attended the requested training in the last six (6) months.

WE'RE WORKING FOR YOU...

If you have any questions or require further information, please contact CBO at (213) 480-3444 or RevenueManagement@dmh.lacounty.gov.



DOES NOT APPLY TO FEE-FOR-SERVICE PROVIDERS





CENTRAL BUSINESS OFFICE TRAINING CALENDAR

MARCH 2016

*We're working
for you...*

NOTES:

Unless otherwise indicated, all trainings listed on this calendar will take place in the Central Business Office's (CBO) Large Conference Room on the 16th Floor. CBO trainings are conducted at

695 S. Vermont Ave., 16th Floor
Los Angeles, CA 90005

Free parking is available at DMH Headquarters in the garage at 523 Shatto Place. Parking is also available in the garage at 695 S. Vermont or the lots across the street for a fee.

All staff must register to attend trainings. Space in the conference room is limited to 30 attendees per session. A CBO Dispatch will be issued prior to each training with information on how to register. Those without confirmed registration will not be admitted to the training.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10 Financial Screening Training - NGA #1604 9:00a.m.-12:00p.m. 1:30p.m.-4:30p.m.	11	12
13	14	15	16	17 	18	19
20	21	22	23	24	25	26
27	28	29	30	31		